

Authorization to Release Student in an Emergency for 2025/2026 School Year

Westgate Preschool
22901 Edmonds Way
Edmonds, WA 98020
425-977-4505

Westgate Chapel has developed an emergency preparedness plan which will be used in case of any emergency or disaster that might occur. This is done in compliance with state and local policies. The emergency plan is devoted to the welfare and safety of each child during school hours.

Should there be an emergency, such as a major fire, earthquake, explosion, etc., your child may be required to remain in the care of Westgate Preschool staff until it is deemed safe by an Emergency Services authority that the child can be released. At that point, children may be released only to properly authorized parents and/or designers.

Please list as many names as possible (with addresses and local telephone numbers) of those persons to whom you would allow your child's release in the event of an emergency. **Be sure to notify those people listed that you have authorized their supervision in case of an emergency.**

In any event where you are unable to come to the school, it is essential others be designated to pick up your child. No child will be released to the care of anyone other than those you have authorized on this form. We reserve the right to ask for photo identification.

Child's Name _____

In the event of an emergency where I am unable to pick up my child, I authorize my child to be released to any of the following people. I agree to hold Westgate Chapel and Westgate Chapel Preschool harmless for events that occur once the child has been picked up.

Name

Phone (with area code)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Parent Signature _____ Date _____